

BOAT DISPLAY AREA BOOKING

Southern Model Show 7/8 September 2019

Please return your completed application form to:

Beverley Clark, Headcorn Special Events, Headcorn Airfield, Headcorn, Kent. TN27 9HX

Email: beverley@headcornevents.co.uk Beverley Mobile – 07703 125357

BOAT EXHIBITORS	
Association Name	
Product or Service:	
Website:	
Address:	
Facebook:	Twitter:

CONTACT INFORMATION	
Contact Name:	
Email:	
Telephone:	Mobile:

ARRIVAL INFORMATION	
Date you will be arriving:	
Vehicle Make & Model:	Reg No:

AREA REQUIRED			
Please state how many metres wide (Frontage) by how many Metres deep (Depth) you will require – allowing for caravan or tent behind (cars will be directed to park in the trader car park unless otherwise agreed prior to arrival)			
Frontage in Metres			
Depth in Metres			

No application will be considered unless deposit, Insurance docs and Risk Assessment is received.

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ADDITIONAL CAMPING AND PASSES			
Please use the pre-payment box below for any additional camping or passes required			
Additional Caravan	£20.00		£
Additional Tent	£10.00		£
Additional Passes (required for anyone not involved directly with boat displays or who are not on a pre-supplied list provided by yourselves)	£10.00 Adult £8.00 Child		£

Pre-Agreed Weekend Passes	
Please supply a list of all names of your Members and helpers who will require a weekend or day pass. Please note that anyone arriving who does not appear on this list will be asked to pay the normal day/weekend ticket price for entry onto the showground.	
Please confirm that you are happy for us to display your company information; This may include – website, contact number, email, Social Media accounts.	YES <input type="checkbox"/> NO <input type="checkbox"/>

PLEASE REMEMBER TO ENCLOSE:

PAYMENT
TOTAL AMOUNT DUE £
Please select how you would like to pay;
<input type="checkbox"/> Cheque to be made payable to 'Headcorn Special Events Ltd'
<input type="checkbox"/> BACS to Sort: 60-60-08 A/C: 4667 6422 – use SMS then company name as reference
<input type="checkbox"/> Credit/Debit card payments – please call 08456 526 263

Public Liability Insurance
Risk Assessments
List of Members names for Day Passes

SIGNATURE.....

POSITION.....

DATE.....

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RISK ASSESSMENT

EVENT The Southern Model

EVENT DATE 7/8 September 2019

ACTIVITY	WHO IS AT RISK	POTENTIAL HAZARD	PREVENTATIVE MEASURES	RISK RATING
Eg. Unloading generator from van	Self & employees	Back injuries	Minimum 2 person lift – manual handling techniques	

COMPANY

NAME.....

POSITION

SIGNATURE

DATE

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